



DECEMBER 7, 2022

EXISTING NON-INSTRUCTIONAL VACANCIES

HUMAN RESOURCES

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
 (The Nation's Largest Fully Accredited School System)  
 APPLICANTS ARE USUALLY HIRED AT THE MINIMUM PAY GRADE  
 Veterans Preference Available: <https://www.browardschools.com/Page/32164>  
**Broward County Public Schools Is An Equal Opportunity/Equal Access Employer**

DEADLINE  
DATE\*

DEADLINE  
DATE\*

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, national origin, marital status, race, religion or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, EEO/ADA Compliance at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

POSITION	WORK LOCATION	QUALIFICATIONS	EFF. DATE * OF VACANCY	<b>HARD COPY RESUME ONLY</b> <b>EMAILS WILL NOT BE CONSIDERED</b>
Assistant Head Facilities Serviceperson (Elementary, Middle School/Exceptional Child Center) (\$19.52 - \$24.16 per hour) (Night Shift) (\$0.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80128151 Tracking#: NIS-75433 Location Number: 60901000	Cresthaven Elementary	<b>EDUCATION:</b> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program <b>EXPERIENCE:</b> Three (3) years of industrial, commercial, or educational facility experience. <b>ADDITIONAL REQUIREMENTS:</b> Must have the ability to follow standard custodial practices. Must be able to act as Head Custodian in his/her absence. Must have the ability to plan and direct the work of others and prepare work programs and schedules. Considerable knowledge of all cleaning materials, preparation, and proper use of all cleaning equipment. Must understand and practice energy conservation. Must physically be able to climb and work from ladders. Must be able to assume responsibility and follow both written and oral instructions. Must be able to climb and work in above ground situations. Must be physically able to operate heavy duty floor scrubbing and rug shampooing equipment. <b>Must complete the Asbestos Awareness, Lock-Out/Tag-Out, Basic, Professional and Master Facilities Service job-related training programs conducted by Talent Development Department prior to applying for the position.</b> Failure to comply with this provision may result in disciplinary action up to and including demotion. Computer skills as required for the position. Bilingual skills preferred.		Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED & In-Service Report with Asbestos Awareness, Lock-Out Tag-Out, Basic FSP, Master FSP, and Professional FSP certification to: Donald Lee 801 NE 25th Street Pompano Beach, FL 33064
Facilities Serviceperson (\$15.00 - \$21.49 per hour) (Night Shift) (\$0.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80057401 Tracking#: NIS-76071 Location Number: 60452000	Whiddon Rogers Education Center	<b>MINIMUM QUALIFICATIONS &amp; EXPERIENCE:</b> <ul style="list-style-type: none"> <li>• Ability to complete the Basic Facilities Service job related training program, offered by Broward County Public Schools and receive a Basic Facilities Service certification within the (131 working days) probationary period of employment.</li> <li>• Ability to perform custodial work.</li> <li>• Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor-saving devices in the schools.</li> <li>• Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment.</li> <li>• Ability to follow written and oral instructions in English on cleaning and equipment operation.</li> <li>• Ability to work well with others.</li> <li>• Computer skills as required for the position.</li> </ul> <b>PREFERRED QUALIFICATIONS &amp; EXPERIENCE:</b> <ul style="list-style-type: none"> <li>• Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program or receipt of Special Diploma.</li> <li>• A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide.</li> <li>• Bilingual skills.</li> </ul>	12/5/2022 (Prev. Adv.)	Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send Resume to: Wylie L. Howard 700 SW 26th Street Fort Lauderdale, FL 33315

**\*PRIOR TO APPLYING FOR ANY CLERICAL VACANCY THAT REQUIRES THE COMPUTER KEYBOARD SKILLS TEST, THE APPLICANT MUST BE QUALIFIED FOR THE POSITION THROUGH THE DISTRICT'S SPECIFIC COMPUTER KEYBOARD SKILLS TEST BEFORE VACANCY DEADLINE.**

**NOTE:** Interviews for clerical positions may be conducted via panel interview. Interviews will be determined by the hiring supervisor upon receipt of applicants resume.

To register for the computer keyboard test, visit our website: <https://www.browardschools.com/Page/32516>. Job descriptions may be viewed at: <https://www.browardschools.com/Page/36072>

**Applicants with academic training, high school diploma, or college degrees granted outside of the United States must submit a credential evaluation report including a statement of high school diploma/college degree equivalency.**

**For a list of acceptable foreign education credential services access [www.naces.org](http://www.naces.org).**

Selected Candidates must provide official college transcripts if required for the position.